

Salisbury, North Carolina  
November 19, 2019

## **REGULAR MEETING**

**PRESENT:** Mayor Al Heggins, Presiding; Mayor Pro Tem David Post; Council Members, Karen Alexander, and Tamara Sheffield; City Manager W. Lane Bailey; and City Attorney J. Graham Corriher.

**ABSENT:** Councilmember William Brian Miller and City Clerk Diane Gilmore.

Salisbury City Council met in Council Chambers in City Hall located at 217 South Main Street. The meeting was called to order by Mayor Heggins at 6:00 p.m. A moment of silence was taken.

## **PLEDGE OF ALLEGIANCE**

Mayor Heggins led those present in the Pledge of Allegiance to the United States flag.

## **RECOGNITION OF VISITORS**

Mayor Heggins welcomed all visitors present.

## **CHANGES TO THE AGENDA**

Mayor Heggins noted the following changes to the Agenda:

Add – Proclamation for Transgender Day of Remembrance  
Add – Resolution for Support of K-8 School

## **ADOPTION OF THE AGENDA**

All Councilmembers agreed the Resolution for Support of a K-8 School deserves more thought and should be added to the Agenda of the next Council meeting when all Councilmembers will be present.

Thereupon, Mayor Pro Tem Post made a **motion** to amend the Agenda to add the Proclamation for Transgender Day of Remembrance. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, and Sheffield voted AYE. (4-0)

## **PROCLAMATIONS**

Mayor to proclaim the following observances:

TRANSGENDER DAY OF REMEMBRANCE	November 2019
SURVIVORS OF HOMICIDE VICTIMS	
AWARENESS MONTH	November 20-December 20, 2019
INTERNATIONAL SURVIVORS OF SUICIDE	
LOSS DAY	November 23, 2019
SMALL BUSINESS SATURDAY	November 30, 2019
INDIAN AND NATIVE AMERICAN HERITAGE MONTH	November 2019

Mayor Heggins read and presented the Transgender Day of Remembrance Proclamation to members of Salisbury Pride and Salisbury-Rowan Parents and Friends of Lesbians and Gays (PFLAG). A member of PFLAG thanked Council for its support.

Mayor Heggins read and presented the Survivors of Homicide Victims Awareness Month Proclamation to Police Chief Jerry Stokes and Victim Witness Advocate Dr. Alberta McLaughlin. Chief Stokes and Dr. McLaughlin thanked Council for the proclamation and invited the public to attend the Unity and Hope Candlelight Visual that will take place on December 5, 2019 from 6:00 p.m. until 8:00 p.m. to recognize survivors of homicide victims.

Mayor Heggins read and presented the International Survivors of Suicide Loss Day Proclamation to Ms. Vickie Eddleman. Ms. Eddleman shared information on suicide prevention, and she thanked Council for its support.

Mayor Heggins read and presented the Small Business Saturday Proclamation to Downtown Salisbury, Inc. (DSI) Director Larissa Harper and local small business owners. Ms. Morgan Wright of Full Force Production Company introduced her business and urged everyone to visit for creative services.

Mayor Heggins read and presented the Indian and Native American Heritage Month Proclamation to Chief David Waller and Rowan Museum Executive Director Aaron Kepley.

## **CONSENT AGENDA**

(a) Minutes

Approve Minutes of the Regular meeting of November 1, 2019.

(b) Amended Certificate of Sufficiency and Resolution

Receive an amended Certificate of Sufficiency and adopt an amended Resolution setting a public hearing for December 3, 2019 for the voluntary annexation of The Gables Phase 5.

AMENDED RESOLUTION SETTING THE DATE OF A PUBLIC HEARING ON THE QUESTION OF THE ANNEXATION OF THE GABLES PHASE 5, PURSUANT TO NORTH CAROLINA GENERAL STATUTE 160A-58.1.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 31-32 and is known as Resolution 2019-22.)

(c) Speed Limit Reduction

Adopt an Ordinance amending Chapter 13, Article X of the Code of the City of Salisbury relating to speed limits, specifically for Summit Avenue and a portion of North Park Drive.

ORDINANCE AMENDING CHAPTER 13, ARTICLE X OF THE CODE OF THE CITY OF SALISBURY RELATING TO SPEED LIMITS.

(The above Ordinance is recorded in full in Ordinance Book No. 28 at Page No. 214 and is known as Ordinance 2019-57.)

(d) 2020 City Council Meeting Schedule

Adopt Council's meeting schedule for 2020.

Thereupon, Councilmember Sheffield made a **motion** to adopt the Consent Agenda as presented. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, and Sheffield voted AYE. (4-0)

## **PUBLIC COMMENT**

Mayor Heggins opened the floor to receive public comments.

Mr. Corey Hill thanked the Councilmembers who attended the School Board meeting for their support of the Knox and Overton communities. Mr. Hill referred to the K-8 School proposal being addressed by the School Board. He was given three additional minutes by Ms. Cameo

Chamberlain. Mr. Hill then read and presented the draft Resolution in support of a K-8 school for Council's consideration.

Mr. Jonathan Chamberlain thanked Councilmembers who attended the School Board meeting. He referred to the proposed K-8 school model and the benefit it could provide to students and intercity schools.

There being no one else to address Council, Mayor Heggins closed the public comment session and thanked everyone who spoke during the session.

Councilmember Sheffield noted she attended a K-8 school, and she supports efforts to create a strong Salisbury school system.

Councilmember Alexander stated she noticed the passion of students, teachers and parents who spoke at the School Board meeting and saw their love and support for each other and the community.

Mayor Pro Tem Post explained when schools were consolidated years ago the thought at the state level was fewer school systems would be easier to manage. He stated two separate school systems would be best if the budget allowed. He noted a strong school system will attract people to live in a community.

Mayor Heggins commented she stands with the community regarding the need of a K-8 school.

### **PRESENTATION – OVERTON ELEMENTARY SCHOOL**

Planning Director Hannah Jacobson introduced Design Coordinator Jessica Tucker and the For Inspiration and Recognition of Science and Technology (FIRST) LEGO team of Overton Elementary School.

Ms. Tucker explained the FIRST LEGO team is part of an international organization and the students involved are learning robotics, coding, and core values. She stated the project theme is City Shaping and the two groups were tasked with choosing a building within the City limits to revitalize as part of their Innovation Project.

Ms. Tucker introduced the first group of students called the Jedi Builders. The group included teachers Ms. Jessica Tucker and Ms. Spring Roseman and students Anna Chamberlain, Olivia Austin, Elisha Shelton, Nicholas Eppihemer, and Logan Yates. The students presented their Innovation Project plan regarding the transformation of the abandoned building at 215 East Innes Street into a Teen Art Center and its benefit to the community.

Mayor Pro Tem Post suggested a law should be passed allowing buildings remaining vacant for a number of months to become part of a program where the windows are painted by students to give downtown a fresher look.

Ms. Tucker introduced the members of Darth Builders including teachers Ms. Jessica Cash and Ms. Sarah Roberts and students Nick Clement, Nolt Lescoe, Grant Hill and Eva Bolin. The Darth Builders presented their Innovation Project plan to convert the building at 1820 West Innes Street into a greenhouse and smash house to relieve stress and reduce trash in the community.

Mayor Heggins commented the presentations were great, and she thanked all teachers, presenters, and staff who participated.

### **STREET ACCEPTANCE – THE GABLES AT KEPLEY FARM PHASE 5**

City Engineer Wendy Brindle referred to Phase 5 of The Gables at Kepley Farm which is also in the process of a voluntary annexation. She reviewed the final subdivision plat plans showing three streets and stop conditions to be added. She commented Wisteria Way, River Birch Road and Stub Lane are considered substantially complete except for the construction of the sidewalk. She added the developer has posted bond for the sidewalks and would like to build the sidewalk as the houses are constructed. She explained by Council's action will be subject to the voluntary annexation of the property to be considered at Council's December 3, 2019 meeting.

Councilmember Alexander asked why the street acceptance s is being presented prior to the annexation. Ms. Brindle commented typically it is done together, but the property is already included in the City's Extraterritorial Jurisdiction (ETJ), and in the zoning district. She added the developer is interested in beginning construction, and the City cannot issue zoning permits until the property is annexed.

Thereupon, Councilmember Alexander made a **motion** to approve the final subdivision plat S-01-19 for The Gables at Kepley Farms Phase 5, accept the streets for City maintenance, and adopt an Ordinance amending Section 13-332, Article X, Chapter 13 of the Code of the City of Salisbury, relating to stop signs, and begin the one-year warranty period as subject to the voluntary annexation of the property into the City of Salisbury. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, and Sheffield voted AYE. (4-0)

ORDINANCE AMENDING SECTION 13-332, ARTICLE X, CHAPTER 13 OF THE CODE OF THE CITY OF SALISBURU, RELATING TO STOP SIGNS.

(The above Ordinance is recorded in full in Ordinance Book No. 28 at Page No. 215, and is known as Ordinance 2019-58.)

### **RESOLUTION – 2020 CENSUS**

Mayor Heggins noted the importance of the 2020 Census. She added the Census Bureau urges all jurisdictions to adopt Resolutions to build awareness around the 2020 Census and to pledge support and be proactive in getting a complete count. Mayor Heggins read the proposed 2020 Census Resolution.

Councilmember Alexander pointed out the importance of the numbers being reported for the Census which help ensure the City receives a fair share of federal funds.

Councilmember Sheffield commented the Census is a foundational tenant of democracy and determines allocation of spending and distribution of districts for fair representation. Mayor Heggins pointed out collaborative work will take place between the other municipalities and Rowan County.

Councilmember Sheffield asked when the Census count will begin. Planning Director Hannah Jacobson commented the official Census date is April 1, 2020, but forms will be available two weeks prior to urge citizens to complete the Census online. Mayor Heggins asked if the online submission would be available in February. Ms. Jacobson noted she will get clarification.

Mayor Pro Tem Post urged everyone to be counted. Mayor Heggins noted if someone is nervous about being counted the information is protected for 72 years.

Thereupon, Councilmember Sheffield made a **motion** to adopt the Resolution committing to partnering with the United States Census Bureau, the State of North Carolina and Rowan County regarding the 2020 Census. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, and Sheffield voted AYE. (4-0)

RESOLUTION COMMITTING TO PARTNERING WITH THE UNITED STATES CENSUS BUREAU, THE STATE OF NORTH CAROLINA AND ROWAN COUNTY REGARDING THE 2020 CENSUS.

(The above Resolution is recorded in full in Ordinance Book No. 16 at Page No. 33, and is known as Resolution 2019-23.)

### **CONSTRUCTION CONTRACT – NEWSOME ROAD WIDENING PROJECT**

City Engineer Wendy Brindle referred to Newsome Road which connects Bringle Ferry Road to Stokes Ferry Road. She pointed out staff recently completed the design and property acquisition and received construction authorization from North Carolina Department of Transportation (NCDOT) for widening the road. She added the City has a Municipal agreement with NCDOT for federal funds called Congestion Mitigation Air Quality (CMAQ) that will pay for 80% of the project. She pointed out project costs are slightly over \$2 million, and the City will be reimbursed approximately \$1.6 million. She presented photographs of Newsome Road and the design schematic to widen the road and add curb, gutter, and bicycle lanes.

Ms. Brindle noted staff advertised for bids in September and opened bids on October 22, 2019. She reviewed the bid results and indicated the lowest responsive and responsible bidder was J. T. Russell and Sons, Inc. for \$2,170,616.20. She indicated the project is scheduled to begin mid- February and will take 425 days to complete.

Mayor Pro Tem Post asked if the price could vary since it is a unit price contract. Ms. Brindle agreed, and she added the Resolution would allow the City Manager to alter the contract as long as there are no substantial changes. Mayor Pro Tem Post asked for clarification regarding substantial. Ms. Brindle explained substantial for NCDOT would be an item that is not included in the project that would need a supplemental agreement. City Attorney Graham Corriher commented the City Manager can approve anything under \$100,000.

Councilmember Sheffield stated she is glad the project is moving forward. Councilmember Alexander agreed, and she added the project has been in the works for four years.

Thereupon, Councilmember Alexander made a **motion** to adopt a Resolution authorizing a unit price contract be awarded to J.T. Russel & Sons, Inc. for construction of Project C-5160, Newsome Road Widening. Mayor Pro Tem Post asked if the resolution authorizes the City Manager. Mr. Corriher stated the City Manager has the authority to approve up to \$100,000, and if the amount exceeds that the item would return to Council. Ms. Brindle noted the Resolution should state to adopt a Resolution authorizing the City Manager to enter into the unit price contract. Councilmember Alexander accepted the amendment by Mayor Pro Tem Post. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, and Sheffield voted AYE. (4-0)

RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A UNIT PRICE CONTRACT TO BE AWARDED TO JT RUSSEL & SONS, INC FOR CONSTRUCTION OF PROJECT C-5160, NEWSOME ROAD WIDENING.

(The above Resolution is recorded in full in Ordinance Book No. 16 at Page No. 34, and is known as Resolution 2019-24.)

### **STREET ASPHALT BID**

Public Services Engineer Chris Tester presented information regarding the 2019-2020 street asphalt resurfacing project. He noted Hanes Construction was the lowest bidder, and he referred to the streets scheduled to be paved. He referenced the presented map, and indicated streets in red are included in the original bid and additional sections in orange will be added due to receiving lower bids from having the work concentrated in areas. He asked Council to award the asphalt bid to Hanes Construction for \$494,860, and he added the bid is within the \$500,000 resurfacing budget.

Councilmember Sheffield asked how many streets were paved last year. Mr. Tester commented approximately 7.3 lane miles were paved last year and this year will be nearly equivalent.

Mayor Pro Tem Post referred to the bids received, and asked why the lowest bidder was much lower than the others. Mr. Tester pointed out some parts of the bids include labor, and the other bids seem to be very high. He noted Hanes Construction won the bid last year and have an understanding of the costs.

Thereupon, Mayor Pro Tem Post made a **motion** award the asphalt bid to Hanes Construction for a unit based contract with an estimated total of \$494,860 for paving various streets in the City. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, and Sheffield voted AYE. (4-0)

### **COMPREHENSIVE PLAN STEERING COMMITTEE APPOINTMENTS**

Councilmember Sheffield noted the Comprehensive Plan Steering Committee is being brought back together and will be expanded. Planning Director Hannah Jacobson noted at its August 20, 2019 meeting Council was presented an item to re-launch the Steering Committee, and staff wanted to ensure both the current Council and the next Council would be represented. Ms. Jacobson noted people on the current list will continue to serve, but new members will be appointed.

Mayor Heggins pointed out the membership of Council will remain the same, and she suggested delaying the appointments until the next meeting. Councilmember Sheffield added she does not want a delay if a Comprehensive Plan Steering Committee meeting has already been scheduled. Ms. Jacobson commented all proposed meeting dates are after December 3, 2019. By consensus, Council agreed to postpone the appointments to the Comprehensive Plan Steering Committee until December 3, 2019 and make all 10 appointments at that time.

### **CITY ATTORNEY'S REPORT**

City Attorney Graham Corriher had nothing to report to Council.

### **CITY MANAGER'S REPORT**

#### **(a) 1<sup>st</sup> Quarter Financial Report**

City Manager Lane Bailey recognized Finance Manager Wade Furches who presented the first quarter financial report. Mr. Furches explained revenues and expenditures do not come in evenly throughout the year so the first quarter financial report contains limited information. He pointed out several projects were not completed by June 30, 2019 and funding for those projects carried over into FY2019-2020.

Mr. Furches stated General Fund revenues increased approximately \$300,000 from the same quarter last year due to an increase in property tax revenues. He noted the collection percentage is slightly lower than previous years. He commented approximately \$4 million in Fund Balance has been appropriated for use in the current fiscal year which is approximately 33% of the \$13.5 million Fund Balance available for appropriation.

Mr. Furches noted approximately \$3.9 million is allocated for projects that are grant funded such as the Newsome Road project and extension. He commented approximately \$950,000 in



revenue from the projects is not shown in the General Fund because the projects are not finished. He explained when the revenue is received it will reduce the 30.28% of the budget that has been expended due to the grants and carry forwards. He indicated the City is on track with its expenses and there is nothing unusual to report at this time.

Mr. Furches referenced current year property taxes. He noted the property tax bills are higher because of the reevaluation even though property tax rates remained the same. He pointed out revenue increased over \$800,000 from last year at this time and collection is at 64.59% versus the 59.97% three-year historical trend. He stated over \$20 million was billed which is an increase of approximately \$2 million or 10.9% from last fiscal year and approximately 2% more than anticipated. He stated there are no sales tax receipts or utility franchise tax receipts to report because the information will not be received until October and December 2019.

Mr. Furches indicated General Fund expenses are on track at 21%. He pointed out expenses are primarily on a cash basis and do not include accruals or accounts payable that have not been posted. He added debt service is at 50% but it includes the majority of the first semi-annual debt service payments. He explained General Government is slightly more expended than other categories because the City has to pay software maintenance and dues for the fiscal year during the first quarter.

Mr. Furches stated Stormwater Fund revenues and expenditures are consistent with previous years. He indicated \$162,000 in capital projects were carried forward from the previous fiscal year.

Mr. Furches pointed out the Water Sewer Fund revenue and expenditures are slightly under the three-year trend, but are higher than the same time last year. He noted the Water Sewer Fund includes over \$4 million worth of ongoing projects that carried forward and are included in the current year's budget.

Mr. Furches indicated the Transit Fund is deceptive because revenue is not received until funds are expended. He stated two new mini busses were purchased earlier in the current fiscal year and are included in Transit expenses.

Mr. Furches explained Fibrant revenue is down, and he pointed out the City no longer operates the system. He noted \$768,000 of revenue includes transfers from the General Fund and payments from Atlantic Engineering Group (AEG). He added the City has not received anything from Hotwire Communication for the current fiscal year. He added the payment is made quarterly and Hotwire is still computing its quarterly receipts. He pointed out the expenses are primarily the interest only debt service payment. He explained the main payment will be made March 2020 and funds are being set aside in preparation for the payment.

Mayor Heggins noted Hotwire Communications is still computing its revenue from the first quarter. She asked if revenue from the second quarter is being tallied and when the City will receive a payment. Mr. Furches explained Hotwire Communications uses a complicated formula for their numbers before reporting the information and sending the City its payment. Mayor Heggins asked if Hotwire is using a new formula. Mr. Furches indicated it is the same formula

Hotwire has used since it assumed the broadband network from the City. City Manager Lane Bailey explained staff is working with Hotwire on some options regarding the timing for the payment due date and will bring recommendations to Council for its consideration.

Mayor Pro Tem Post referenced the contract, and he asked about the payment due date. City Attorney Graham Corriher explained the payment is due 15 days after the end of the quarter. Mr. Post stated it is not a reasonable timeframe. Mr. Bailey agreed, and he clarified it has been a challenge since the beginning.

Mayor Heggins questioned when the payment will be made. Mr. Furches indicated he does not know when the check will be received. Mayor Heggins stated she wants to hear from Hotwire regarding why the formula is now unreasonable and the payment deadline cannot be met. Councilmember Sheffield pointed out it does not seem the payment deadline has ever been met. Mr. Furches agreed.

Mr. Furches referenced the Fibrant income statement, and he pointed out the \$303,000 loss does not include the transfer from the General Fund. He noted if the transfer from the General Fund was included it would show a profit of \$296,000. He pointed out one interest payment has been made and it constitutes the majority of the \$452,000 expenses. He added the transfer from the General Fund will be used for the next debt service payment.

Mr. Furches explained there is no lease revenue to post for FY2019-2020. He noted the table for FY2018-2019 includes a full year of Fibrant revenues. He pointed out lease revenues of \$616,000, a lease drop credit of \$107,000, a dark fiber credit of \$34,000 and a capital improvement deduction of \$38,000.

Mr. Furches pointed out the customer base increased by 166 accounts from January 2019 until June 2019. Mr. Post asked if the City is auditing the numbers provided by Hotwire. Mr. Furches indicated the numbers are not audited. Mr. Post pointed out the contract required Hotwire to pay the City a percentage of its revenues. Mr. Furches explained Hotwire has to justify every number it deducts for drop credits but the credit for dark fiber is a set number. He added staff conducts a thorough review of each drop credit and takes its numbers back to Hotwire for an adjustment. Mr. Bailey noted the review of the drop credits has created the delay, and it is not possible to complete the process in 15 days. He added staff is working through the procedure, and he is confident it can be handled in a reasonable time frame.

Mayor Heggins asked how the relationship between Hotwire and the City is different from Hotwire's relationship with other entities. Mr. Bailey explained it is a unique relationship because the City still owns the system and Hotwire operates it. Mayor Heggins asked how many payments Hotwire is behind. Mr. Furches stated the company is behind on one quarterly payment. Mayor Heggins asked if a payment date for the delinquent payment has been established. Mr. Bailey noted the City is working with Hotwire on a reasonable date for payment. He added checks have been hand delivered to expedite the process. He clarified 15 days will not work and staff is looking at a 45-day option.

Mr. Post indicated 15 days after the end of the quarter is not reasonable for a payment from Hotwire. He added 3,300 accounts have to be reconciled, and it cannot be done in 15 days.

Mr. Post requested clarification regarding the Fund Balance. Mr. Furches noted the Fund Balance available for appropriation is \$13.5 million, and the City has appropriated approximately \$4 million. He commented the total Fund Balance is approaching \$20 million. Mr. Post asked if the \$13.5 million available for appropriation comes out of the \$20 million. Mr. Furches agreed. Mr. Post noted the City is required to maintain a minimum 8% Fund Balance. Mr. Furches stated the Fund Balance is at 35% of the City's budget. Mr. Post commented at 35% the City should have a Fund Balance of \$15 million to \$20 million. Mr. Furches agreed. Mr. Post then asked if the City has spent \$4 million of the \$15 to \$20 million. Mr. Furches explained \$4 million has been appropriated to be spent. Mr. Post clarified \$4 million has been appropriated in excess of revenue for the current fiscal year. Mr. Furches agreed. Mr. Post commented it is not sustainable. Mr. Furches agreed it is not sustainable long term.

Mr. Post asked if staff anticipate the \$4 million utilization of Fund Balance will remain or possibly increase or decrease. Mr. Furches explained it is too early to make an assumption or prediction, but property tax billings are more than anticipated and sales tax reports have been strong which will help offset the Fund Balance appropriation.

Mr. Post pointed out the City will receive approximately \$900,000 it has spent on the Newsome Road widening project. Mr. Furches explained the project is complete and the City can petition the state for the \$900,000 reimbursement. Mr. Bailey noted the \$900,000 reimbursement has not been budgeted. He pointed out North Carolina Department of Transportation (NCDOT) is slow to pay, but the City will eventually receive its reimbursement.

Mr. Bailey stated he anticipates the City may use a portion of the \$4 million this year. Mr. Post noted the appropriation will be mitigated by the sales tax, reimbursement from the Newsome Road Widening Project and higher tax collections. Mr. Bailey and Mr. Furches agreed.

Councilmember Sheffield agreed that a 15-day window is not reasonable for Hotwire payments, and she pointed out most corporate contracts require at least 30 days for payment. She requested staff work to rectify the situation and create a reasonable deadline to receive funding. Mr. Post suggested having a consequence if the agreed upon deadline is not met.

Mr. Furches noted staff expects to receive a payment for the first quarter before the end of the current quarter. He estimated the second quarter payment will be received mid-February 2020. He explained it takes time to reconcile the numbers especially since the City reviews the drop credits from Hotwire, which is part of the process to ensure accuracy. Mr. Post commented the City needs a way to verify the revenue it receives from Hotwire. Mr. Furches explained the City has verified revenue by taking Hotwire's customer counts and the average bills from Fibrant and multiplying it by the percentage the City is supposed to receive.

Mayor Heggins thanked Mr. Furches for his presentation.

## **ANNOUNCEMENTS**

### **(a) Downtown-Main Street Plan Survey**

Communications Director Linda McElroy announced the Community Planning Services Department and Downtown Salisbury, Inc. invite you to share your experiences, opinions, and ideas for the future of downtown and the design of Main Street. Visit the project website at ([salisburync.gov/DowntownPlan](http://salisburync.gov/DowntownPlan)) to complete a survey and comment on an online map before November 30, 2019. Participation will help influence the direction of two on-going projects: a conceptual redesign of a 10-block section of Main Street and the 2020 Downtown Salisbury Master Plan.

### **(b) BlockWork Follow-Up Day**

Communications Director Linda McElroy announced the Salisbury Community Appearance Commission and Salisbury Housing Advocacy Commission invite residents and businesses to participate in a continuation of last month's "BlockWork" neighborhood beautification project in the 900 block of North Main Street, Saturday, November 23, 2019 from 8:00 a.m. until 12:00 noon. This follow-up day will focus on two homes that were not completed on "National Make a Difference Day." Volunteers will help with brick laying and painting at 922, 928 and 931 North Main Street. On-street parking is available on Miller Street. Breakfast, snacks and drinks will be provided.

### **(c) Friday Shopping Night**

Communications Director Linda McElroy announced snow flurries fly on East Fisher Street for the biggest shopping night of the year on Friday, November 29, 2019 from 5:00 p.m. until 9:00 p.m. Downtown shops and restaurants will stay open late to offer the best options for that perfect holiday gift. Live music, free craft-making, hot cocoa, and carolers strolling throughout downtown make this special night all the more delightful.

### **(d) Brunch with Santa**

Communications Director Linda McElroy announced the Salisbury Parks and Recreation Department will hold "Brunch with Santa" Saturday, December 7, 2019 from 10:00 am until noon at the Salisbury Civic Center. Participants will enjoy a pancake buffet, games, crafts and photos with Santa. Pre-registration is required by December 5, 2019 at [www.salisburync.gov/PLAY](http://www.salisburync.gov/PLAY). The fee for this event is \$5.00 per person.

## **COUNCIL COMMENTS**

Councilmember Sheffield announced the dog park renaming event will take place Saturday, November 23, 2019 from 12:00 noon until 3:00 p.m. at the dog park located near the Civic Center. She thanked Planning Director Hannah Jacobson and staff for working with the students at Overton Elementary School. She also thanked Mayor Heggins and Councilmember

Alexander for presenting proclamations. She noted proclamations recognize important issues and contributions that are important to the City.

Councilmember Alexander thanked Councilmember Sheffield for attending the dog park ribbon cutting in her place. She noted she will be in San Antonio serving as a delegate for the North Carolina League of Municipalities at the National League of Cities.

### **MAYOR PRO TEM COMMENTS**

Mayor Pro Tem Post noted the voluntary annexation of the Gables included in the Consent Agenda is a big opportunity for the City. He added he is working with Salisbury-Rowan Economic Development Commission (EDC) President Rod Crider and Rowan Innovation Development Entrepreneurship Acceleration (IDEA) Center Executive Director Addison Davis to reconfigure the IDEA Center and will bring the information back to Council for its consideration. He stated he met with Mr. Crider and Mr. Gemale Black regarding incubator space for minority businesses in the center.

### **MAYOR'S COMMENTS**

Mayor Heggins thanked staff and Council for all it does for the City. She also recognized citizens for participating in the Council meeting.

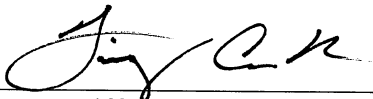
### **ADJOURNMENT**

Motion to adjourn the meeting was made by Mayor Pro Tem Post. All Council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 8:21 p.m.



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Al Heggins, Mayor



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Tiffany Crook, Deputy City Clerk